

April 22, 2022

ADDENDUM NUMBER TWO
SRTA RFQ Number 22-067
REQUEST FOR QUALIFICATIONS

General Tolling Services Consulting – Engineering & Implementation Support
State Road and Tollway Authority (SRTA)
245 Peachtree Center Avenue, Suite 2200
Atlanta, GA 30303

From: Richard Sawyer, SRTA Issuing Officer
To: Potential Respondents

This Addendum forms a part of the **Request for Qualifications (RFQ) No. 22-067 *General Tolling Services Consulting – Engineering & Implementation Support*** and modifies the RFQ as described below. SRTA changes, answers and clarifications are underlined. This Addendum consists of **three-(3) pages**.

A. SCHEDULE OF EVENTS

SRTA is hereby issuing the following updated Schedule Of Events:

<u>Release RFQ</u>	<u>March 28, 2022</u>
<u>Deadline for Vendor Written Questions</u>	<u>April 12, 2022; 2:00PM</u>
<u>SRTA Responses to Written Questions</u>	<u>April 22, 2022</u>
<u>Qualifications Submission Deadline</u>	<u>May 5, 2022; 2:00 PM</u>
<u>Interviews (by invitation only)</u>	<u>May 18, 2022</u>
<u>Notice of Intent to Award (target)</u>	<u>May 24, 2022</u>
<u>Notice of Contract Award (target)</u>	<u>June 7, 2022</u>

B. SRTA PLANS FOR PROSPECTIVE INTERVIEWS (RFQ Section 4.2.4 & 4.2.5)

SRTA is hereby notifying all interested firms and respondents that SRTA currently intends for prospective interviews described in the RFQ to be conducted in-person at the SRTA Offices. The dates in the RFQ for the interviews are updated above, so respondents should generally keep this dates in their tentative plans for possible attendance. Complete details of the actual interview times, location and instructions will be given to selected finalist firms immediately upon prospective successful evaluation of submittals along with SRTA's subsequent official issuance of the Finalist Notification.

C. SRTA ANSWERS TO QUESTIONS

SRTA is hereby issuing responses to questions received concerning the RFQ as follows:

1. What is SRTA's expectation for level of effort between embedded staff versus remote staff? **No mandatory requirements for embedded staff are anticipated. Embedded staff may be used depending on project and resource availability.**
2. Is the Subcontractor Affidavit (Offer Document #10) the only form required for any subconsultant firms? **Yes.**
3. Due to delays with mail carriers, will digital scanned copies of any required subconsultant forms be acceptable in lieu of mailed original copies? **The submittal instructions and requirements set forth in the RFQ shall remain.**
4. Because of the information required on the organizational chart, as well as the need to show adequate resources, can proposals include an 11x17 sheet for the organizational chart? **Yes, this would count as one page.**
5. As this is a task order-based contract with no minimum amount of work guaranteed, can firms put "TBD" on Offer Document #11 regarding the "percent of contract" that will be awarded to any subcontractors or DBEs? **Yes, only if completely unknown by the respondent. Otherwise, please provide a response to this to the extent known, based on anticipated services pursuant to the RFQ Scope of Services.**
6. Are firms required or encouraged to meet the 9.62% DBE goal for this contract? **This is an Agency goal which contractors and consultants are encouraged to attain, and SRTA, in its contracting endeavors to attain it. But it is not an individual contract goal.**
7. The order of documents on Offer Document #1 does not match the order of Offer Documents beginning on page 12 of the RFQ. Will SRTA issue a revised Offer Document #1? **The required Offer Documents described in Sections 3.1 through 3.13 are required as described, and these requirements supersede the Offer Document #1 Form originally issued. Therefore respondents may adjust the Offer Document #1 to list only the required Offer Documents which respondents are providing.**
8. Offer Document #6, Section A8 asks that firms include their EEO policies. Can sheets that include EEO policy language not count toward the 10-page limit for this section? **Yes, but SRTA is not requiring an exhaustive policy pamphlet, only the EEO policy information which adequately describes the policies.**
9. Can firms include a cover letter? **Yes.** Will it count toward any page limits? **No.**
10. Will the 2 required reference letters count toward the page max for Offer Document #7? **No**

11. Are tabs allowed? Yes. If so, will they count toward a page limit? No.
12. The RFQ requirements only list Offer Documents up to and including Offer Document #13. However, the Offer Document #1 "Complete Proposal Checklist" lists Offer Documents up to and including Offer Document #17. Which is correct, the RFQ or the checklist? Further, the numbering of the Offer Documents in the RFQ beginning at #8 does not match up with the numbering/name of documents on the "Complete Proposal Checklist". See answer #7, above.
13. This question comes from page 15 of the (RFQ). Are you asking for a separate PM for this role or is this statement describing the project's PM in general? Proposers are asked to identify personnel to potentially serve as a PM for this task (Section 1.2.2 specifically).

END OF ADDENDUM NUMBER 2